

**SEARCH DOCUMENT**  
**Application Part 2 – Royal Navy / Royal Marine Specific**

It is **essential** that you complete this form as fully and accurately as possible.

When this form has been completed it should be returned to the address below:

**RN Disclosure Cell, Room 48, West Battery, Whale Island, Portsmouth, Hampshire, PO2 8DX**

**DETAILS OF DECEASED SERVICEMAN/WOMAN**

Surname	
Full Forenames	
Official Service Number	
National Insurance Number	
Service Career, e.g. Date(s) of joining or leaving RN/RM etc.	
Date and Place of Birth	
Record of Service: Any other information (i.e. that may help identify the Service record)	

**You must include:**

- a. The Application Part 1 (general enquirers form) **or** if you are the immediate next of kin or applying with the consent of the Application Part 1 (next of kin form).
- b. A **copy** of the serviceman's/woman's Death Certificate if he/she died following discharge from the service.
- c. If you are **NOT** the spouse or civil partner of the subject at the time of death (or parent if there was no spouse or civil partner), you must include an administration payment [Cheque for £30 (Sterling) per record requested] made payable to '**The MOD Accounting Officer**'.